

Michigan Department of Licensing and Regulatory Affairs
Corporations, Securities & Commercial Licensing Bureau
Licensing Division - BUILDERS
P.O. Box 30245, Lansing, MI 48909
517-241-9288
www.michigan.gov/builders

FOR OFFICE USE ONLY

Approved By:

Date Approved:

License Number

APPLICATION FOR RESIDENTIAL BUILDER OR MAINTENANCE & ALTERATION CONTRACTOR LICENSE, RELICENSURE OR REINSTATEMENT

AUTHORITY: 1980 PA 299, MCL 338.3434(A), AND 42 USC 654

PENALTY: FAILURE TO PROVIDE THIS INFORMATION MAY RESULT IN DENIAL OF THE APPLICATION
AND/OR DISCIPLINARY ACTION.

Name		Date of Birth	U.S. Social Security Number	
Assumed Name (if applicable)			Permanent ID # (if applicable)	
Business Address (Not a PO Box)	City	State	ZIP Code	
Mailing Address (if different)	City	State	ZIP Code	
Telephone Number	E-Mail Address			

Have you ever been convicted of a felony you have not previously reported to the Department for this license type or occupation?

☐ Yes ☐ No

Do you have any unsatisfied penalties and conditions imposed by disciplinary action in this state or any other jurisdiction? (relicensure only)

☐ Yes ☐ No

FEE PAYMENT INFORMATION (Check One Box)		FOR OFFICE USE ONLY	FOR OFFICE USE ONLY - VALIDATION
<input type="checkbox"/> Individual Residential Builder	\$195.00	(2101-01 = \$165.00) (2101-15 = \$ 30.00)	
<input type="checkbox"/> New Individual Residential Builder - Veteran (see required additional documents)	Fee Waived		
<input type="checkbox"/> Individual Residential Builder Relicensure	\$185.00	(2101-06 = \$170.00) (2101-15 = \$ 15.00)	
<input type="checkbox"/> Individual Residential Builder Reinstatement (only if license is currently revoked)	\$ 15.00	(2101-50 = \$ 15.00)	
<input type="checkbox"/> Individual Maintenance & Alteration Contractor (You must check one or more trade(s) below)	\$195.00	(2103-01 = \$165.00) (2103-15 = \$ 30.00)	
<input type="checkbox"/> Carpentry (A)	<input type="checkbox"/> House Wrecking (R)		
<input type="checkbox"/> Concrete (B)	<input type="checkbox"/> Screens & Storm Sash (N)		
<input type="checkbox"/> Excavation (D)	<input type="checkbox"/> Gutters (O)		
<input type="checkbox"/> Roofing (M)	<input type="checkbox"/> Tile & Marble (P)		
<input type="checkbox"/> Masonry (I)	<input type="checkbox"/> Swimming Pools (S)		
<input type="checkbox"/> Painting & Decorating (J)	<input type="checkbox"/> Basement Waterproofing (T)		
<input type="checkbox"/> Siding (K)	<input type="checkbox"/> Insulation Work (G)		
<input type="checkbox"/> New Maintenance & Alteration Contractor - Veteran (You must check one or more trade(s) above) (see required additional documents)	Fee Waived		
<input type="checkbox"/> Individual Maintenance & Alteration Contractor Relicensure	\$185.00	(2103-06 = \$170.00) (2103-15 = \$ 15.00)	
<input type="checkbox"/> Maintenance & Alteration Contractor Reinstatement (only if license is currently revoked)	\$ 15.00	(2101-50 = \$ 15.00)	
Make your check or money order in U.S. Currency payable to: STATE OF MICHIGAN			
FEES ARE AUTHORIZED BY THE STATE LICENSE FEE ACT, 1979 PA 152, AND ARE NOT REFUNDABLE.			

LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

Have you completed the required 60 hours of approved prelicensure education consisting of at least 6 hours of courses in each of the following areas of competency:

1) Business management, estimating, and job costing, 2) Design and building science, 3) Contracts, liability, and risk management, 4) Marketing and sales, 5) Project management and scheduling, 6) the current Michigan residential code and Construction safety standards promulgated under the Michigan occupational safety and health act, 1974 PA 154, MCL 408.1001 to 408.1094?

☐ Yes ☐ No

If you answered no to the above question, were you licensed as a residential builder, residential M & A contractor, or were you a qualifying officer on December 21, 2007 or did you hold one of these license types at any time within nine years prior to the date you submitted this application?

☐ Yes ☐ No

Have you served in the Armed Forces?

☐ Yes ☐ No

If you answered yes to the question above, while service in the armed forces were you engaged in the erection, construction, replacement, repair, alteration, or demolition of buildings or other structures?

☐ Yes ☐ No

Required Additional Documents:

- Copy of operator's license or state personal identification card
 - Copy of Assumed Name Certificate (if applicable)
 - Consent to Service of Process (if applicable)
 - If requesting a fee waiver as an individual who served in the armed forces - form DD214, DD215, or any other form acceptable to the Department that demonstrates you were separated from service with an honorable character of service or under honorable conditions (general) character of service.
 - If requesting a prelicensure education waiver you will also need to submit:
 - An affidavit signed by a commanding officer, supervisor, or military superior with direct knowledge of the service you have, entry-level experience in or basic knowledge of each of the areas of prelicensure competencies.
- OR
- If you meet the requirements of the armed forces exemption, but do not have entry-level experience in or basic knowledge of each of the areas of prelicensure competencies, you may provide an affidavit signed by a commanding officer, supervisor, or military superior with direct knowledge of your service that states in which of those areas of competency you have entry-level experience or basic knowledge. (The department may in its discretion grant the applicant credit toward the 60-hour prelicensure education requirement based on that experience or knowledge.)

Certification

I certify that the statements in this document are true and complete. I understand that any omitted statement, misrepresentation, or fraud may be cause for denial of my application, disciplinary action, or may be punishable by law. I agree the Department is required by law to obtain my social security number pursuant to MCL 338.3434(a), that the information will be used for purposes of identification and to minimize occupational license fraud.

Signature

Date